



WASHINGTON STATE PARKS AND RECREATION COMMISSION
VOLUNTEER PROGRAM

VOLUNTEER TIMESHEET FOR INDIVIDUALS

PLEASE PRINT OR FILL ELECTRONICALLY		PARK NAME / WORK LOCATION	
1	VOLUNTEER NAME	DATE OF BIRTH	
2	VOLUNTEER NAME	DATE OF BIRTH	
MAILING ADDRESS		E-MAIL ADDRESS	
CITY / STATE / ZIPCODE		TELEPHONE NUMBER	

- A. Check the box that most closely fits your volunteer service.
- Campground Host Marine Park Host
- Volunteer (non-host) Boating Program

- B. For each person listed, write down the number of hours worked each day. Total all hours worked for the month and place in the "Total" box. **Make sure the total hours in Sections B and C match.**

MONTH		YEAR																																
DAY OF MONTH	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	TOTAL		
	HOURS PER DAY																																	
																																		0

- C. Show the total hours for type of service your provided. **Make sure the total hours in Sections B and C match.**

HOST SERVICES	HOST 1	HOST 2
Host Services may include distributing information, picking up litter, assisting with registration or park surveillance.		

GENERAL MAINTENANCE	VOL 1	VOL 2
General maintenance may include grounds, equipment, and facilities maintenance, or general clean-up.		
Trail Maintenance		

SPECIAL SERVICES	VOL 1	VOL 2
Environmental Assistance		
Historical Park Research		
Interpretive Assistance		
Office Assistance		
Other:		

PROJECT AGREEMENTS	VOL 1	VOL 2
Court Ordered Community Svc.		
Internship/work experience		
Graduation Requirement		

SPECIAL EVENTS	VOL 1	VOL 2
Camporee		
Trade Show		
Other:		

VOLUNTEER 1 SIGNATURE DATE

VOLUNTEER 2 SIGNATURE DATE

SUPERVISOR SIGNATURE DATE